

No. IPH-SP-III-HPPSGA -Vol-1. /15- 257-75 Audit Memo
Government of Himachal Pradesh
Irrigation-cum-Public Health Department.

To

All the Chief Engineers(Zonal Offices),
I&PH Department H.P.

All the Superintending Engineers(Circle Offices),
I&PH Department H.P.

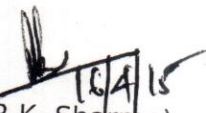
Dated Shimla-171001, the 16th April, 2015.

Subject: Thematic Audit on "Implementation of Right to Public Service Guarantee (RPSG) Legislation for the period 2012-13 to 2014-15.

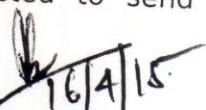
Enclosed please find herewith a photocopy of Audit Memo NO.I & II dated 16.04.2015 as received from Audit Officer (Camp Shimla) O/o Principal Accountant General (Audit), Himachal Pradesh Shimla-3 on the subject cited above.

It is therefore requested that the point wise reply of questionnaire a/w prescribed proformas (I to IX) may be sent to this office through email or fax latest by 23.04.2015.

Encl: As above.


(Er. R.K. Sharma)
Engineer-in-Chief,
I&PH Department,
U.S. Club, Shimla-171001.

Copy a/w enclosures to Chief Engineer-cum-Director (WSSO), SWSM Dhalli Shimla-12. He is requested to send the reply of questionnaire to this office immediately.


(Er. R.K. Sharma)
Engineer-in-Chief,
I&PH Department,
U.S. Club, Shimla-171001.
Telefax: 01772652847
E-Mail: eespiph@gmail.com

"SAVE WATER SAVE LIFE"

**Office of the Principal Accountant General (Audit),
Himachal Pradesh, Shimla-171003**

Audit Memo No. 1

Dated: 16-4-2015

Subject:- Thematic Audit on "Implementation of Right to Public Service Guaranty (RPSG) Legislation" for the period 2012-13 to 2014-15.

Please supply the information on the subject cited above for the period 2012-13 to 2013-14.

As per Rule 4 of Himachal Pradesh Public Service Guarantee (HPPSG) Rules, 2011 that the designated officer shall cause to exhibit the information of the services to be provided on the official website of his office as well as on the notice board of the office installed at a conspicuous place in Form-II for the convenience of the general public.

Whether such information was displayed on the notice board or exhibit on official website of the office?

Whether salient features of the each service have been displayed at all places/entry points likely to be visited by the Service seekers?

Whether any steps have been taken regarding RPSG Act to raise public awareness among the masses through news papers, media and other resources
If yes, copies of the same may be supplied or if no reasons thereof may be stated.

As per the rule 10 of HPPSG Rules.2011 the designated officer and first and second appellate authorities shall maintain the records of application received and the appeal filed in registers maintained in Form-III, IV and V.

Whether such record was maintained in the prescribed proformas given in HPPSG Rules, 2011 if yes, copy of the same may be supplied or if no, reasons thereof may be stated.

Whether any application received for any services from any person in prescribed proforma and rejected under Sub-section (2) of Section 5 or not provided the services within stipulated period and file an appeal to the first appellate authority within thirty days from the date of rejection of application or the expiry of the stipulated time limit.

Whether any responsibility was fixed on the designated officer by the second appellate authorities on any appeal proceedings to prove that denial of a request was justified but the designated officer was failed to provide the services within stipulated time limit.

Whether the monitoring in respect of notified services Sanction of water connection (Domestic/Commercial), Minor Breakdown in drinking water supply and irrigation schemes, failure of power supply, Minor breakdown in pumping machinery due to greasing oiling change of gland packing pump checking ailment and replacement of Nuts, Bolts, services etc., Breakage of existing fittings union, valve, line etc., Bursting of packing of flanges of common headers/suction pipe or rising main, Leakage in rising main, Major breakdown in drinking water supply and irrigation schemes, Burning of transformer of HPSEB and failure of supply, Burning of electric parts due to lightning, Land sliding due to rainy seasons, pumps, motors including stand by pump sets going out or order simultaneously, is being done or not. If no, reasons thereof may be stated.


Audit Officer
Camp Shimla

To

Engineer-in-Chief
IPH Department US Club Shimla

FORM-II

(See rule 4)

NOTICE BOARD

Name of the Office.....

Name of the Designated Officer

Designation.....

Sr. No.	Name of the service /Public Service.	Documents to be attached with the application. (list enclosed)	Stipulated time limit for providing service(s).	Name and address of the first appellate authority.	Stipulated time limit for disposal of first appeal.	Name and address of the second appellate authority.
1	2	3	4	5	6	7
1.						
2.						
3.						

- (1) Name and designation of the person authorized to receive application(s) in the office of the designated officer.
- (2) Time limit for filing the first appeal.
- (3) Time limit for filing the second appeal.

Note: Please obtain the acknowledgement of your application.

FORM-III

(See rule 10)

Form of register to be maintained by the designated Officer

Office of the -----

Year-----

Sr. No. 1	Name and address of the applicant. 2	Service for which application has been received. 3	Stipulated time limit for providing service. 4	Application accepted/rejected 5	Date of Order passed and its brief details. 6
1.					
2.					
3.					

FORM-IV

(See rule 10)

Department of -----
Form of Register to be maintained in the office of first appellate authority i.e. office of --

Sr. No.	Name and address of the appellant.	Date of filing of first appeal.	Name of the designated officer (alongwith the name of the office) against whose decision appeal is filed.	Last date of stipulated time limit.	Date of Order and brief details of order passed in appeal.
1	2	3	4	5	6
1.					
2.					
3.					

FORM-V

(See rule 10)

Form of register to be maintained in the office of the second appellate authority.
Name of office of the second appellate authority. -----

Sr. No.	Date of filing second appeal	Name of the first appellate authority (along with name of office) against whose decision appeal has been filed.	Particulars of disposal of second appeal (a) Rejection----- (b) Penalty----- (c) Departmental proceedings ----- (d) Payment of compensation. -----	Brief details of order passed.
1	2	3	4	5
(1)				
(2)				
(3)				

By order

Principal Secretary (AR) to the
Government of Himachal Pradesh

Endst. No. As above.

Dated Shimla-2, the 21.11 2011.

Copy forwarded to the following for information & necessary action:-

1. All the Administrative Secretaries to the Government of Himachal Pradesh
2. All the Divisional Commissioners in Himachal Pradesh.
3. The Accountant General (Audit) HP Shimla-3.
4. The Resident commissioner, HP Himachal Bhawan, Sikandra Road, New Delhi.
5. All the Heads of Departments in Himachal Pradesh.
6. All the Deputy Commissioners in Himachal Pradesh.
7. All the Managing Directors, Boards/Corporations in Himachal Pradesh.
8. The Resident Commissioner, Pangi at Killar, Distt Chamba, HP.
9. All the Vice Chancellors of Universities, in Himachal Pradesh.
10. The Secretary to the Governor, HP Shimla-2.
11. The Secretary, HP Vidhan Sabha, Shimla-4.
12. The Registrar, High Court of Himachal Pradesh, Shimla-171001.
13. The Secretary, State Information Commission, HP Shimla-2.
14. Secretary, HP Public Service Commission, Shimla-2.
15. The Controller, Printing and Stationery, HP for publication in the Rajpatra (Extra Ordinary)

Joint Secretary (AR) to the
Government of Himachal Pradesh.

**Office of the Principal Accountant General (Audit),
Himachal Pradesh, Shimla-171003**

Audit Memo No. 2

Dated: 16-4-2015

Subject:- Thematic Audit on "Implementation of Right to Public Service Guaranty (RPSG) Legislation" for the period 2012-13 to 2014-15.

Kindly arrange to supply the information regarding notified services in Himachal Pradesh (Public Health) under Right to Public Guaranty Act 2011 in the proforma given below:-

Proforma-I

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Sanction of water connection (Domestic/Commercial)				
2012-13					
2013-14					
2014-15					

Proforma-II

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Minor Breakdown in drinking water supply and irrigation schemes, failure of power supply				
2012-13					
2013-14					
2014-15					

Proforma-III

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Minor breakdown in pumping machinery due to greasing oiling change of gland packing pump checking ailment and replacement of Nuts, Bolts, services etc				
2012-13					
2013-14					
2014-15					

Proforma-IV

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Breakage of existing fittings union, valve, line etc.				
2012-13					
2013-14					
2014-15					

Proforma-V

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Bursting of packing of flanges of common headers/suction pipe or rising main, Leakage in rising main				
2012-13					
2013-14					
2014-15					

Proforma-VI

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Major breakdown in drinking water supply and irrigation schemes				
2012-13					
2013-14					
2014-15					

Proforma-VII

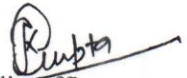
Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Burning of transformer of HPSEB and failure of supply, ,				
2012-13					
2013-14					
2014-15					

Proforma-VIII

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Burning of electric parts due to lightning				
2012-13					
2013-14					
2014-15					

Proforma-IX

Year	Name of notified services	No. of applications received in field offices (State as a whole)	disposal of applications within stipulated time	No. of applications pending for disposals	Penalty imposed if any
	Land sliding due to rainy seasons, pumps, motors including stand by pump sets going out or order simultaneously				
2012-13					
2013-14					
2014-15					


Audit Officer
Camp Shimla

To

Engineer-in-Chief
IPH Department US Club Shimla