

HIMACHAL PRADESH
IRRIGATION & PH DEPARTMENT

No.IPH -PH-WA-II-Review Meeting/2016-713-23 Dated:- 22-04-2016
To

All the Chief Engineers,
IPH Department H.P.

Subject:- Schedule of Review Meetings to be held at different levels.

As desired by the Worthy Secretary (IPH) to the Govt. of HP during Zonal level review meetings held on 20/04/2016 and 21/04/2016, the schedule of review meetings of the department at different level has been fixed as under:


<u>Sr. No.</u>	<u>Level</u>	<u>Schedule of Meeting</u>
1.	Divisional Level	Monthly
2.	Circle Level	Bimonthly
3.	Zonal Level	Quarterly
4.	Head Office Level	Half Yearly

As per above meeting schedule, the Executive Engineers will convene meeting with concerned Assistant Engineers and Junior Engineers of the respective Division. Similarly Superintending Engineers will convene meeting with Executive Engineers and Assistant Engineers under the circle and Chief Engineers will hold meeting with all Superintending Engineers and Executive Engineers at Zonal level. Half yearly meeting with all Chief Engineers and Superintending Engineers will be held at Head Office level.

The first Head Office Level review meeting of the department is schedule to be held on 30th May 2016 at 11.00 AM with all Chief Engineers


and Superintending Engineers. The reply of agenda items may be submitted to this office by 23.05.2016 through soft copy only.

DA:- Agenda of the meeting.


Engineer-in-Chief,
IPH Department,
US Club, Shimla-1

Copy to the following for information and necessary action:-

1. The Secretary (IPH) to the Govt. of Himachal Pradesh Shimla-2.
2. The Chief Engineer (D&M) IPH Deptt. Shimla-9.
3. The Director (WSSO) Dhalli Shimla-12.
4. The Joint Controller (F&A), CTR of this office.
5. The Assistant Controller (F&A) Budget.
6. The Registrar (IPH).
7. Guard File.


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PROPOSED AGENDA ITEM FOR THE DEPARTMENTAL REVIEW MEETING.

1. Physical and financial progress for all sector for 2015-16.
2. Status of Water Supply.
 - (i) ongoing water supply schemes in all sector as on 31-03-2016 and further proposal for completion for the year 2016-17, 2017-18 & 2018-19 including Nos., Amount in lac & Date of completion.
 - (ii) Water Security Plan.
 - (iii) Position of drought & Mitigate Plan thereof.
 - (iv) Complaint received in all division through complaint register during 2015-16 & ATR thereof.
3. Status of incomplete schemes under execution for more than 3 years, 5 years and 10 years in all sector.
4. Latest status of online entries in MIS module for computerization.
5. Total Number of Hand Pumps and its status.
6. Metering of all commercial connections.
7. Status of on line entry for NRDWP on GOI web. site.
 - (i) Number of persons trained for water Quality Testing using field test kits.
 - (ii) Number of Water Quality tests done in Labs.
 - (iii) Number of Water Quality tests using test FTKs.
 - (iv) Number of Sustainability Structures created.
 - (v) Number of VWSC member trained.

8. Status of NABARD schemes (WSS, Irrigation and Flood Control).
 - (i) Submission of pending PCRs.
 - (ii) Submission of DPRs after attending observations raised by NABARD.
 - (iii) Non starter Projects.
 - (iv) Slow Moving Projects.
 - (v) Status of NABARD Claims.
 - (vi) Status of preparation of DPR and MLA Priority for 2014 -15 to 2016-17.
9. GPS co-ordinate of all the Hand Pumps and other sources from where water is tapped to each scheme.
10. Status of Flood Management Programme (FMP).
11. Status of External aided Projects.
12. Status of e-grievances & e-samadhan.
13. Status of SOP.
14. Status of FCA cases.
15. Pending CAG Reports & Paras.
 - (i) CAG Report of Audit Paras/ATRs/FATRs.
 - (ii) Draft CAG Paras.
 - (iii) Non Submission of replies to IRs.
16. Updation of revenue record of IPH Schemes.
17. Vacancy Position.
18. Water Treatment Units targeted for 2015-16 , 2016-17 and 2017-18 and achievement including availability of funds and requirement of funds for completion in each year.

19. Water parameters to be tested as per protocol and actual being conducted and reasons of variation, if any be given lab wise.
20. Awarding of AR& MO works to various contractors and rates being awarded / HP Division wise including amount being spent yearly on scheme.
21. Sewerage Schemes
 - (i) Status of completed and ongoing STP's
 - (ii) STP Parameters.
22. No of defunct Water Supply and Irrigation Schemes & reason thereof.
23. Assurances and Announcements.
 - (i) CM Announcement.
 - (ii) Budget Assurances.
 - (iii) Vidhan Sabha Assurances.