

**MOST URGENT**  
**PERSONAL ATTENTION**

No.IPH-PH-Drought-/2016- **327-52**  
Himachal Pradesh  
Irrigation and PH Department

From:-

Engineer-in-Chief,  
IPH Department, U S Club,  
Shimla – 171001.

To

All the Chief Engineers,  
Under IPH Department.

Dated, Shimla – 1, the **13<sup>th</sup>** April, 2016.

**Subject:- Contingency plan for tackling water scarcity in the State.**

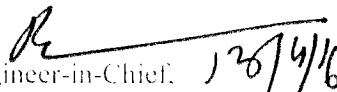
In order to ensure preparedness for anticipated drought due to less than average monsoon predicted by Met Department. The following instructions are to be followed by the field functionaries/staff:-

1. All the Superintending Engineers, Executive Engineers and Assistant Engineers shall constantly monitor water supply situation in their respective areas and remain in touch with the District Administration. For Monitoring the campaign at HQ level, **Shri Naresh Kumar Sharma** Executive Engineer ( Telephone No. 0177-2625478 & Mobile No.98160-25773) P&I Shimla-171009 shall be the Nodal Officer. The Executive Engineers (Design) in the circle/Zonal offices shall be the Nodal Officers. A weekly report on the attached proforma (**Annexure-A**) should be sent to the Nodal Officer, HQ by all Nodal Officers every **Monday by 11.00 AM through mail/fax**. First such report should be sent on 18.04.2016.
2. Intensive inspection and monitoring of all the schemes shall be carried out by the field officers/officials to ensure equitable distribution of water. Leakages in the pipe lines should be plugged immediately to avoid wastage of water. Action should be taken against the defaulting consumers who misuse drinking water for irrigation of kitchen gardens/fields, construction of buildings, use “Tullu” pumps on line and whose tanks are overflowing. The Health Department, PRIs and society at large should be sensitized about the judicious use of water.
3. Schemes /habitations which are likely to be affected due to water scarcity should be identified on priority. Each division is expected to have a drought mitigation plan which will essentially chart out how habitations will be provided with drinking water in case natural sources start dwindling.
4. Adequate stock of bleaching powder, alum etc. must be ensured at Divisional/Sub-Divisional level for chlorination of water sources and testing water samples to avoid outbreak of water borne diseases. Report be sent on **Annexure-B (Monthly)**.
5. Hand pumps installed by the department should be kept in proper working order in order to improve/supplement the drinking water facilities. All hand pumps should be got checked and water quality tested. GPS co-ordinates for the hand pump should also be recorded. Report be submitted as per **Annexure- C (Monthly)**.
6. While installing hand pumps priority should be accorded for installation of hand pumps in drought prone and water scarcity areas including off road locations.

7. All the storage tanks should be cleaned and report of the same may be sent to Nodal Officer of HQ on the proforma enclosed- **Annexure 'D' (one time)**.
8. Pumping equipment should be put through preventive maintenance so that break downs can be minimized.
9. Availability of staff in drought prone areas shall be ensured. No leave of any kind is to be sanctioned to any field staff except in case it is absolutely essential by making alternative arrangements.
10. No new private Water connections will be sanctioned till the improvement in the summer/water scarcity situation.
11. The field functionaries should perform their duties promptly and impartially to ensure equitable supply of water in their respective sections. Any lapse on their part shall be viewed seriously.
12. The Deputy Commissioners/BDO/Tehsildars/PRIs should be requested to undertake cleaning and disinfection of traditional water sources. All possible help in this operation shall be rendered by IPH Deptt. to them.
13. Before a request for deployment of tankers at Division level is sent to the Revenue authorities, approval of concerned Chief Engineer should be obtained as already directed by the Govt. vide letter No.IPH-B (C) 14-1/2010-I dated 3.5.2011.


You are, therefore, requested to circulate above guidelines/instructions to all concerned in the field for strict compliance. Action taken reports on the above guidelines be mailed by the Superintending Engineers to the Nodal Officer HQ, as well as Secretary (IPH) .

Encl:- Proformas.

  
Engineer-in-Chief, 12074/16  
IPH Deptt. U S Club,  
Shimla-171001

Copy forwarded to :-

1. The Senior PS to the Hon`ble IPH Minister for kind perusal of the Hon`ble IPH Minister of Himachal Pradesh please.
2. The Secretary ( IPH) to the Govt. of H.P. Shimla-2 for favour of information please.
3. All the Superintending Engineers under IPH Department for information and necessary action.
4. The Superintending Engineer, P&I-I and II, Jal Bhawan, Kasumpti, Shimla-9 for information and necessary action.
5. Shri Naresh Kumar Sharma, Executive Engineer, the Nodal Officer HQ for information and necessary action.
6. The Executive Engineer (SP) for information and necessary action.
7. The Registrar ( IPH) for information and necessary action.

  
Engineer-in-Chief,  
IPH Deptt. U S Club,  
Shimla - 171001.



ANNEXURE-'B'

Drought Related information on Bleaching Powder

Division	Quantity of Bleaching Powder available on 1.5.2015			Monthly Consumption	Remarks
	MAS	Stock	Total		
1	2	3	4	5	6

ANNEXURE 'C'

Action Taken Report of Drought Situation

Name of Circle							
Division	No. of hand pump as on 31.3.2015	No. of hand pumps for which GPS coordinates has been recorded	No. of hand pumps for which GPS coordinates has been entered on line	No. of hand pumps in working order	No. of hand pumps for which water quality has been checked	No. of hand pumps for which water quality test failed	Remedial measure taken in case of failure
1	2	3	4	5	6	7	8

ANNEXURE 'D'

Drought Related information on Cleaning of Tanks												
Name of Circle												
Division	No. of Under Ground Storage Tanks			No. of Over Head Storage Tanks			No. of Under Ground Storage Tanks cleaned			No. of Over Head Storage Tanks cleaned		
	0-50000 Ltrs. Capacity	50000-500000 Ltrs. Capacity	>500000 Ltrs. Capacity	0-50000 Ltrs. Capacity	50000-500000 Ltrs. Capacity	>500000 Ltrs. Capacity	0-50000 Ltrs. Capacity	50000-500000 Ltrs. Capacity	>500000 Ltrs. Capacity	0-50000 Ltrs. Capacity	50000-500000 Ltrs. Capacity	>500000 Ltrs. Capacity
1	2	3	4	5	6	7	8	9	10	11	12	13