

No. IPH-B (G) 3-1/2013-I  
Government of Himachal Pradesh  
Irrigation & Public Health Department

From

Addl. Chief Secretary (IPH) to the  
Government of Himachal Pradesh

To

✓ The Engineer-in-Chief(IPH),  
H.P.US Club, Shimla-1.

Dated Shimla-2. August, 2015.

Subject: -

Computerization of IPH Department-Proceedings of Meeting held on  
28.07.2015 at 4.00 PM under the Chairmanship of ACS (IPH).

Sir,

I am directed to enclose herewith a copy of proceeding of the meeting held on 28.07.2015 at 4.00 PM in H.P. Secretariat under the Chairmanship of Addl. Chief Secretary (I&PH) regarding Computerization of IPH Department for information and taking further necessary action.

It is requested that the same may be uploaded on the official website of the department immediately.

Yours faithfully,

(Dr.S.K.Kapta)  
Special Secretary (IPH) to the  
Government of Himachal Pradesh  
0177-2626097

Endst.No. As above.

Dated

Shimla-2, 10 August, 2015.

Copy forwarded to following for information and necessary action:-

1. Director, Information Technology, H.P.
2. The Sr. Technical Director and SIO, NIC, H.P Secretariat, Shimla-2.
3. Director, WSSO,U.S.Club Shimla-1.
4. Chief Engineer(Shimla Zone) U.S.Club Shimla-1.
5. The Superintending Engineer(IPH),Shimla Circle, Shimla-9.
6. The Superintending Engineer(IPH),P&I Jal Bhawan, Shimla-9.
7. The Executive Engineer, Store-Purchase(Nodal Officer),US Club Shimla-1.
8. The Executive Engineer(IPH) Division-I, Shimla.

Special Secretary (IPH) to the  
Government of Himachal Pradesh

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**Minutes of the meeting on Computerization of I&PH Department held on 28-07 2015 under the Chairmanship of Additional Chief Secretary (I&PH) to the Government of Himachal Pradesh at Shimla.**

**List of participants is at Annexure-A**

At the outset Engineer-in-Chief, IPH Department, Shimla welcomed Additional Chief Secretary (IPH) to the Government of Himachal Pradesh and all other participants. The meeting started with introduction of all the participants and then item-wise discussion was undertaken.

**Agenda Items:**

**1. Flow of allocation of budget :-**

Presently User ID for allocation of budget is allotted only for Head of Department i.e. E-in-C and allotment of budget is made online, hence, no issue is for further consideration.

**2. For accord of online:**

A/A & E&S are being issued by all the Chief Engineers/SEs/ E-in-C and at Govt. level in new and budget schemes.

However, it was decided that NIC will provide further online mode for revised Expenditure sanction for partly expenditure sanction.

**3. NIC to prepare software for online generation of periodical reports:**

The committee constituted under the chairmanship of Superintending Engineer (W) has finalized all the periodically formats and a soft copy of approved formats has been sent through email to NIC on 28.07.2014 for preparation of software vide which 27 formats were recommended. NIC representative informed that the same does not appear to have been received by them. It was decided to send formats again. It was also decided to initiate only 5 formats to be undertaken by NIC for the present.

**4. Issue of Technical Support Personnels(TSPs) :**

Presently TSPs are deployed in I&PH Department in every circle/Division Offices. Some of the TSPs deployed have left their services & NIELIT has requested for deployment new TSPs in requiring Divisions/ Circles.

**The matter for deployment of TSPs in required Divisions / circles may be taken-up again with NIELIT after settling the issue of remuneration/ salary of TSPs equivalent to Computer Operators.**

It was informed that the computerization meeting held on 01.08.2014, it was felt that TSPs be given emoluments equivalent to Computer Operator having same basic qualifications.

Shri Rajiv Sharma Joint Director (IT) interacting the matter and stated that the matter would be examined by the IT department. **It was decided that the E-in-C IPH shall make a reference to Joint Director(IT) giving justification of equivalence of TSP & Computer Operator. IT Department assured to take a decision in this regard immediately.**

**5. Module of Energy Charges:**

It was assured that the issue regarding online of payments of energy charges of I&PH Department would be taken with HPSEB and it will be started on pilot basis in WS&S Circle Shimla-3. However, the energy bills for the last three months of Div. No.2 Shimla may be given to ACS (IPH) for information.

**6. Regarding uploading photos in inspection notes:**

ACS(IPH) has shown satisfaction over this issue, however, it is advised to keep it going on and comments on the inspection notes be also uploaded in future by all concerned.

**7. NIC to develop software for online for issue of supply orders:**

NIC agreed to provide such software.

**8. Dedicated Leased Lines for connectivity with NIC Net:**

As per the cost of providing lease line connectivity is much higher than the cost of existing broadband facility.

**Addl. Chief Secretary (IPH) interacting the matter and stated that there is no issue brought by anyone to his notice regarding connectivity except Kelong & Kinnaur. The matter will be decided on case to case basis, if such problem exists.**

**9. Implementation of E-Office module :**

After detail discussion it has been decided that the S.E. IPH Circle Kasumpti may provide required data to IT department immediately for implementation of e-office module.

**10.Regarding Shikayat Nivaran Kendra.**

The ACS IPH has decided that the toll free no. i.e. 1800-180-8009 regarding water complaints should be displayed in every correspondence to strengthen awareness/ advertisement for ease of the consumers/ citizens and the complaint should be disposed within seven days. If problem is not solved in seven days than the matter may be taken with higher authorities to resolve the problems. All the recorded complaints received through IVRS may be regularized. This Toll free No should be available round the clock on all days and must be maintained.

**11.e-iph :**

All the nodal officers (Computerization) in Zonal / Circle level regularly monitor the progress of all MIS works modules and also ensured the regular entries of PMIS.

All the circulars/ notifications/ seniority lists of all categories and transfer orders may be uploaded on departmental website by the Head Office (Registrar-I&PH) and also update regular entries of PMIS.

**12. Water Bill Generation Module.**

The NIC has informed that the module is under security audit & after the completion of security audit the module may be started from IPH Division Kasumpati on pilot basis latest by 18<sup>th</sup> August 2015.

**13. Implementation of Contract Management System (CMS-Module) in I&PH Department.**

The Chief Engineer D&M may prepare Manual of CMS as per instructions of E-in-C (IPH) for development of contract management system.

**The progress in all the above matters is to be discussed in the next meeting.**

**The meeting ended with the vote of thanks to the chair and from the chair.**



ANNEXURE-ALIST OF PARTICIPANTS

S.No.	Name (S/Sh.)	Designation
1	R.K.Kanwar	Engineer-in-Chief(IPH)
2.	S.K.Kapta	Special Secretary(IPH)
3.	Man Mohan Jassal	Under Secretary(IPH)
4.	Ajay S Chahal	SIO, NIC, HP
5.	Rajeev Sharma	Jt. Director, DIT,HP
6.	K.K.Gupta	CE-cum-Director(WSSO)
7.	K.C.Dhiman	CE, IPH(SZ)
8.	B.S.Rana	S.E. Shimla-9
9.	R.M.Mukul	S.E.(Works)
10	Vijay K Gupta	PSA, NIC
11.	Anil Mehta	Executive Engineer, Shimla-9.
12.	Dhan Raj Sharma	Executive Engineer(SP)
13	Ravi Kant Sharma	A.E.(SP)
14	Tek Chand Goswami	Section Officer, IPH-B
15	Bhupinder Sharma	Superintendent, IPH-B
16	Mamta Sharma	Programmer, NIC,HP
17	Rajesh Kumar Kimta	Programmer, O/O E-in-C(IPH)