

Issued to Sh.....Contractor

**GOVERNMENT OF HIMACHAL PRADESH  
IRRIGATION CUM PUBLIC HEALTH DEPARTMENT  
(C.P.W.D. Code, Paragraphs 94-95)**

**Division: - Paonta Sahib.**

**G.I. Sub-Division No.I, Majra.**

- 1 Tender is hereby invited on behalf of the Governor of HP for the work:- **Operation Running and Maintenance of Sub-Divisional Water Sample Testing Laboratory at Majra in Tehsil Paonta Sahib, District Sirmour (HP)**
- 2 The estimated cost of ₹7,49,250/-only.
- 3 Contract documents consisting of the detailed plans complete specification, the schedule of quantity of the various clauses of work to be done and the set of conditions of contract to be complied with by the persons whose e-tender may be accepted which will also be found printed in the form of tender, can be seen on line and uploaded on the website <http://hptenders.gov.in>. The tender document can be seen/purchased in the divisional office between the hours of 11.00 AM and 3.00 P.M. up to **20.03.2018** except on Sunday and the Public Holiday.
- 4 The site for the works is available/ or the site for the work shall be made available in parts.
- 5 Tenders which should always be placed in sealed covers, with the name of work written on the envelopes, will be received by the Executive Engineer IPH Division, Paonta Sahib up to **02:30 NOON** on **21.03.2018** to be opened by him in his office on the same day at **03:00 PM**.
- 6 Tender are to be on PWD form No.6 & 8 which can be obtained from the office of Divisional Officers IPH Division, Paonta Sahib on payment of a sum of **Rs.250/-** in cash or can be downloaded from [www.hpiph.org](http://www.hpiph.org) however cost of form shall have to be deposited by the contractor at the time of submitting of tender. The time allowed for carrying out of the work will be **Three Year(s)** to be reckoned from the fifteenth day after the date of written orders to commencement of work.
- 7 The contractors should quote rates in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and the requisite total be given.
- 8 When a contractor signs a tender in an Indian language, the percentage above or below of the tendered amount in the case of PWD Form No.7 and the total amount tender in the case of PWD Form No.8 & 12 should also be written in the same language. In case of illiterate contractors, the rates or the amount tendered should be attested by a witness.
- 9 Issue of tender form will be stopped one day before the time fixed for the opening of tenders.
- 10 Earnest money ₹14,985/- (**unless exempted**) shall be submitted in the shape of DD/FDR/SS of Nationalized bank/P.O. saving account in any of the post office in HP duly pledged in the favour of Executive Engineer, IPH Division, Paonta Sahib. Tenders of contractors who fail to deposit the earnest money in prescribe manner will summarily rejected.
- 11 The tenders of those contractors who do not deposit the earnest money/ security bond in the prescribed manners will summarily be rejected.
- 12 The contractor whose tender is accepted (unless exempted) will be required to furnish by way of security deposit for the due fulfillment of his contract such sum
  - i) In case of works costing upto Rs. 2,00,000/- @ 10% of the tenders amount of the work.
  - ii) In case of work costing more than of Rs. 2,00,000/- to 5,00,000/- = (i) + 7½ %.
  - iii) In the case of work costing more than Rs.5,00,000/- to 50,00,000/-=(ii) + 5%.
  - iv) In the case of work costing above 50 lac =(iii) +2½% (without any limit)
 which may be either deposited in the shape of FDR or a nationalized bank.
- 13 The acceptance of tender will rest with the Executive Engineer, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all the tender received without assignment of reason. All tender in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- 14 Canvassing in connection with tender is strictly prohibited & the tenders submitted by the contractors, who resort to canvassing will be liable to rejection.
- 15 All rates shall be quoted on the proper form of the tender alone.
- 16 Item rate tender containing percentage below/ above will summarily be rejected however when a tenderer voluntarily offers a rebate for award within a stipulated period this may be considered.
- 17 On acceptance of the tender, the name of the authorized representative (s) of the contractor who would be responsible for taking instructions from the Engineer-in-charge shall be communicated to the Engineer-in-charge.
- 18 The special care should be taken in writing the rates in figures as well as in words and the amount in figures only in such a way that interpolation is not possible. The total amount should be written both in figures as

- well as in words. In case of figures, the word 'Rs' should be written before the figure of 'Rs.' and words 'P' after the decimal, i.e. Word 'Rs.' And words 'P' after the decimal, i.e. Rs.2.15 P and in case of words, the word Rs. Should precede by the word only. It should invariably be up to decimal place.
- 19 The Governor of Himachal Pradesh does not bind himself to accept the lowest or any tenders and reserves to himself the right of accepting the whole and any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
- 20 Sales Tax or any other tax on material in respect of this contract shall be payable by the contractor and Govt. will not entertain any claim whatsoever in this respect.
- 21 The contractor must produce income tax clearance certificate before the tender can be sold to him.
- 22 The contractor shall not be permitted to tender for work in H.P. I&PH Circle, (responsible for award and execution of contracts) in which his near relative is posted as divisional Accountant or as an officer in any capacity between the grade of S.E. and A.E. (both inclusive). He shall also intimate the name of persons who are working with him in any capacity or are subsequently employed by him who are near relative to any Gazetted officer in HP I&PH in the Ministry of works, housing and rehabilitation. Any breach of this condition by the contractor would render him liable to be removed from the approved list of the contractors of this department.
- 23 The contractor shall give a list of non-gazetted H.P. I&PH employees related to him. No Engineer of gazetted rank or other Gazetted Officer employed in Engineering or Administrative duties in the engineering department of the Govt. of H.P. is allowed to works as a contractor for a period of two years of his retirement from Govt. service, without the prior permission of the Govt. of H.P. The contract is liable to be cancelled if either the contractor or any of his employees is found at any time to be such a persons who had not obtained the permission of the Govt. of Himachal Pradesh as aforesaid before submission of tender or Engagement in the contractor's service.
- 24 Tender for a work in H.P. shall remain open for acceptance for a period of 120 days from the date of opening of tender.
- 25 The contractors exempted from payment of earnest money/Security deposit in individual cases should attach with the tenders an attested copy of the letter exempting them from the payment of Earnest Money and security deposit and should produce the original whenever called upon to do so. **He shall also submit an affidavit regarding not to utilized his exempted limit.**
- 26 The tender for the work shall not be witnessed by a contractor (s) who himself/ themselves has/ have tendered or who may tender for the same work. Failure to observe this condition could render tenders of the contractors tendering as well as witnessing the tender level to summarily rejected.
- 27 While quoting the rate in the schedule of quantities the word "only" should be written cost following the amount and it should not be written in the next line.
- 28 In case refuses to commence the work after a written order of competent authority or the award letter by the Executive Engineer concerned, the earnest money so deposited by the e-tender shall be forfeited and credited to the account of HP Govt. by Executive Engineer, IPH Division, Paonta Sahib.
- 29 The contractor shall submit a list of works which are in hand or in progress.
- 30 Over writing in the tender is strictly forbidden and correction if any should be initialed. Tender containing doubtful figure shall be rejected.
- 31 The tenderer shall sign each page of the tender form.

Contractor

Executive Engineer,  
IPH Division,  
Paonta Sahib (H.P.)