

**STATE WATER & SANITATION MISSION
HIMACHAL PRADESH JAL SHAKTI VIBHAG
KEY RESOURCE CENTRE, MANDI,H.P.**

INVITATION FOR EXPRESSION OF INTEREST (EOI)

State Water & Sanitation Mission (SWSM), Jal Shakti Vibahg, Government of Himachal Pradesh, Shimla-5 is managing CCDU, State Training Centre at Mandi, Himachal Pradesh. The Training Centre has been recently empanelled as National Key Resource Centre by Department of Water & Sanitation, Ministry of Jal Shakti, Gol under NJJM for Capacity Building of stakeholders at National Level. The training/ capacity building activities for level-2 i.e. Middle Management level officers/ officials of stakeholder department of different states like Superintending Engineers, Executive Engineers, Assistant Engineers, Junior Engineers, Block Resource Coordinators (BRCs), Water Quality Managers, Accounts Personnel, Water Testing Personnel etc on various activities of water and sanitation.

SWSM invites Expression of Interest (EOI) from Individual professionals working/ retired, Departments/ Organizations/ Institutions having rich experience in Water & Sanitation, Project Management, Community Participation, Financial Management and Integrated Management Information System (IMIS) etc. for Empanelment as resource person/ resource agency for imparting trainings to officers/ officials of Stake holder departments of various States associated with NJJM. Training Programmes shall be organised at Key Resource Centre, CCDU, State Training Centre, Mandi. Some of the training programmes may be organized in online mode. The list of the suggestive thematic areas of trainings and honorarium/remuneration payable as per approved norms is attached as 'Ann-A' and 'Ann-B' respectively. The proforma for Empanelment and 'Ann-A' and 'Ann-B' can be downloaded from HP Jal Shakti Vibhag website (hpihp.org) or can be supplied on request by Executive Engineer (CCDU) through e-mail (email id- eeccdu@yahoo.com).

Interested professionals may submit the EOI on the prescribed proforma duly signed to Executive Engineer (CCDU), State Training Centre, Dhangsidhar, Mandi (H.P)-175001 or through e-mail on eeccdu@yahoo.com.

Further details, if any, may be obtained from Nodal officer KRC, Superintending Engineer (SWSM) Shimla-5 (Tele. No. 0177-2647005) or Executive Engineer (CCDU), Key Resource Centre, State Training Centre, Mandi (Tele. No. 01905-236203, Mobile No. 94181-47322) during working hours.

Director (SWSM),
Jal Shakti Bhawan, Tutikandi
Shimla-5 (H.P)
E-mail: dirwssohp@yahoo.com
Telephone no. 0177-2633510

Note: Director SWSM or any of this designates reserves the right to cancel this request for Eoi and /or invite afresh with or without amendments, without liability or any obligation for such request for Eoi and without assigning any reasons thereof .

List of suggestive thematic areas of trainings at Communication and Capacity Development Unit (CCDU), State Training Centre, Dhangsidhar, Mandi (H.P)

1. Public Health Engineering	2.Civil Engineering	3. Community involvement in RWSS
<ul style="list-style-type: none"> • Water Supply and Treatment • Sewerage and sewage system management • Liquid and Solid waste Management • Recycle, Reuse & management of Grey Water • Water Quality Assessment, Monitoring, Surveillance and Management • National/ State Programme Guidelines • Advanced technologies in Operation and maintenance of rural water supply scheme and water treatment operations • New technologies in jointing of pipe line through new machine cutter, welding sets, energy saving techniques etc. • New technologies in operation and maintenance of hand pumps • Design & Construction of sustainable & affordable Rural Water Supply Schemes • Project Management in Rural Water Supply 	<ul style="list-style-type: none"> • Design and construction of RCC structures/ schemes in Irrigation sector • Design and construction of RCC structures/ schemes in flood protection works, • Design and construction of RCC structures/ schemes in drinking water supply sector • Design and construction of RCC structures/ schemes in sewerage projects • Survey and investigation • Pumping machinery, stations and rising mains • Sustainability Structures and techniques of rain water harvesting in hilly areas 	<ul style="list-style-type: none"> • Social and Behavior Change Communication • Participatory Rural Appraisal in RWSS • Community involvement in Rural Water Supply Sector • Water and Waste water management in rural area • Water quality monitoring and participatory surveillance • Planning, monitoring and management of rural water supply schemes by PRIs and record keeping • Sustainability structures, rain water harvesting in rural areas and water conservation • Participatory Planning for drinking water solutions • Water Safety Plan • Village Action Plans
4. General Admin works	5. Personality development skills	6. Computer application
<ul style="list-style-type: none"> • Rules and regulations pertaining to Jal Shakti Vibhag • Service rules, financial procedures • Record Keeping, inventory of stores, • RTI Act 2005, Service Guarantee Act • Specification and measurement of works • Monitoring & management of Data system • Tendering Process & litigation 	<ul style="list-style-type: none"> • Leadership, communication and presentation skills • Interpersonal relations, group dynamics, and team building • Conflict and stress management • Time Management • Good Governance 	<ul style="list-style-type: none"> • Fundamental of computers • Data Management • MIS system modules of Jal Shakti Vibhag • E-salary, E-Service book etc • PFMS • Softwares/ Computer applications useful in water supply and sanitation sector.
	7. Legal matters pertaining to Jal Shakti Vibhag	8. Financial Management
	<ul style="list-style-type: none"> • Litigation and court cases • Arbitration procedures • Contracts and agreement management 	<ul style="list-style-type: none"> • Financial Management Tools for Rural Water Supply Schemes • Water supply delivery service charges determination & financial sustainability of Water Supply Schemes.

Honorarium for Resource Persons

(For online/offline Training Sessions)

1.	For State Level training to Engineers/ Chemists/ Induction trainings, Refresher Courses for officers/officials etc. of State Training Centre.	Rs. 600/- (per session of 60-90 minutes)
2.	For outside State Guest Faculty (for State level training)	Rs. 1500/- (per session of 60-90 minutes)
3.	For Key Resource Centre Trainings. (National Level Trainings)	Rs. 2000/- (per session of 60 minutes)
Travelling Allowance and other facilities to Resource Faculty		
1.	A.C. Bus (Volvo) fare or A.C. taxi charges on production of actual receipt subject to maximum rates fixed by H.P. Transport Department and night halt charges (Present Rates Rs. 18.40/- per KM + Rs. 200/- night halt charges as per notification No.-TPT-F (5)3/2003-1 dated 27.11.2018 issued by H.P. Transport Department) or Rs. 8/- per KM for travel by own vehicle/ car as per special Secretary (Finance) to the Govt of Himachal Pradesh memorandum no. Fin(C) B(7)-1/2009-Loose dated 22.04.2016 or A.C II tier fair by Rajdhani/ other superfast trains or its equivalent.	
2.	Picking and dropping facility to the local Faculty and Faculty arriving by Bus shall be provided by the institute.	
3.	Boarding and Lodging facility shall be provided to the Resource Faculty in the Training Centre	
4.	D.A. as admissible to class-1 officers of State Govt. shall be admissible for Journey period to all Resource Faculty.	

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HIMACHAL PRADESH JAL SHAKTI VIBHAG
COMMUNICATION & CAPACITY DEVELOPMENT UNIT
STATE TRAINING CENTRE, DHANGSIDHAR, MANDI**

Proforma for Empanelment of Resource Faculty

Name					
Designation					
Mobile No.					
e-mail id					
Place of Posting/ official Address					
Name of present Organization/ Department					
Date of birth					
Permanent Address					
Total Years of experience					
Subjects/ Topics for which you can act as Resource Faculty. (List of suggestive thematic areas attached as Ann- 'A')					
Availability of facility/resources for taking online sessions	Yes		No		
Educational qualifications		Educational qualifications	Year	Subject	Name of degree & institution/ university
	1				
	2				
	3				
	4				
	5				

Languages	Language	Speaking	Reading	Writing
	1			
	2			
	3			
	4			
Complete Employment record	From	To	Organization/ Department/ Institute	Position Held
	1			
	2			
	3			
	4			
Detail of types of works/ assignments/ projects handled/ executed				
Detail of experience as Resource Faculty for training programmes				
Pen Profile (Max, 100-150 words) Attach seperate sheet for Pen profile if required				

Signature

Name:

Date: