

**GOVERNMENT OF HIMACHAL PRADESH
IRRIGATION & PUBLIC HEALTH DEPTT.**

P.W. A -6

Division:- I&PH Division **Nalagarh**

Sub-Division:- **IPH Ramshehar**

NOTICE INVITING TENDERS

- 1 Tenders are hereby invited on behalf of the Governor of Himachal Pradesh for the work R/M of various works under IPH Division Naagarh Distt. Solan (HP) (SH:- Out Sourcing of vehicle for financial year 2018-19 w.e.f. 16-04-2018 to 15-04-2019).
- 2 Estimated cost of ₹ **380250/-** only.
- 3 Contract documents consisting of the detailed plans, complete specifications, the schedule of quantities of the various items of work to be done, and the set of "conditions to contract to be compiled with by the person whose tenders may be accepted, which will also be found printed in the form of tenders can be seen/purchased at the divisional office between the hours 11AM to **4 PM** everyday, except on Sunday and public holiday.
- 4 The date of issue of tender form will be stopped one day before i.e. on **09-04-2018 up to 04:00 PM** from the date of opening.
- 5 Tenders which should always be placed in sealed covers, with the name of the work written on the envelopes, will be received by the Executive Engineer IPH Division, **Nalagarh** up to **11:00 AM on 10-04-2018** and will be opened by him in his office on the same day **11:30 AM**.
- 6 Tender are to be on PWD from No. **6 & 8** which can be obtained from the office of Divisional officers IPH Division, **Nalagarh** on payment of a sum of ₹ **250/-** in cash or can be downloaded from www.hpiph.org however cost of form shall have to be deposited by the contractor at the time of submitting of tender. The time allowed for carrying out of the work will be **12 Month** to be reckoned from the fifteenth day after the date of written orders to commencement of work.
- 7 The contractors should quote rates in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and the requisite total be given.
- 8 When a contractor signs a tender in an Indian language, the percentage above or below of the tendered amount in the case of PWD form No. 7 and the total amount tendered in the case of PWD form No. 8 and 12 should also be written in the same language. In the case of illiterate contractors, the rates or the amount tendered should be attested by a witness.
- 9 Issue of tender form will be stopped one day before the time fixed for the opening of tenders.
- 10 Earnest money amounting to ₹ **10000/- only. (Unless exempted)** must accompany each tender in the shape of National saving certificate in any post office in Himachal Pradesh duly pledged in the name of Executive Engineer IPH Division, **Nalagarh** and each tender is to be in a sealed cover subscribed tender for above work and address to the Executive Engineer I &PH Division **Nalagarh**
- 11 The tenders of those contractors who do not deposit the Earnest Money/Security Bond in the prescribed manners will summarily be rejected.
- 12 The contractor whose tender is accepted, (unless exempted) will be required to furnish by way of security deposit for the due fulfillment of his contract, such sum as shall amount.
 - i. In the case of work costing upto Rs. 2,00,000/- @ 10% of the tendered amount of the work.
 - ii. In the case of work costing above Rs. 2,00,000 and upto Rs. 5,00,000 @ (i) +7.5%
 - iii. In the case of work costing above 5 lacs and upto 50 lacs (ii)+5%
 - iv. In the case of tender costing above 50 lacs (iii) +2.5% (without any limit).

The security deposit will be collected by deduction from the running bills of the contractor at the rates mentioned above. However the security amount in excess of Rs.2.00 lacs shall be given in the shape of National saving certificate in any Post office or FDR duly pledged in favour of Executive Engineer I &PH Division **Nalagarh** will be accepted.

- 13 The acceptance of a tender will rest with the Executive Engineer, who does not bind himself to accept the lowest tender and reserves to himself the authority to reject any or all of the tenders received without assignment of

- reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
- 14 Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
 - 15 All rates shall be quoted on the proper form of the tender alone.
 - 16 Item rate tender containing percentage below/ above will summarily be rejected however when a tenderer voluntarily offers a rebate for award within a stipulated period this may be considered.
 - 17 On acceptance of the tender, the name of the authorized representative (s) of the contractor who would be responsible for taking instructions from the Engineer-in-Charge shall be communicated to the Engineer-in-Charge.
 - 18 Special care should be taken to write the rates in figures as well as in words and the amount in figures only in such a way that interpolation is not possible. The total amount should be written both in figures and in words. In case of figures, the word 'Rs' should be written before the figure of 'Rs.' and words 'P' after the decimal, i.e. Rs. 2.15 P and in case of words, the word Rs. should precede by the word only. It should invariably be up to decimal place.
 - 19 The Governor of Himachal Pradesh does not bind himself to accept the lowest or any tenders and reserves to himself the right of accepting the whole and any part of the tender and the tenderer shall be bound to perform the same at the rates quoted.
 - 20 Sales Tax or any other tax on material in respect of this contract shall be payable by the contractor and Govt. will not entertain any claim whatsoever in this respect.
 - 21 The contractor must produce income tax clearance certificate before the tender can be sold to him.
 - 22 The contractor shall not be permitted to tender for 320work in HPIPH Circle responsible for award and execution of contract in which his near relative is posted as Divisional Accountant or as an officer in any capacity between the grades of Superintending Engineer and Assistant Engineer (both inclusive). He shall also intimate the name of persons who are working with him in any capacity or are subsequently employed by him who is near relative to any gazetted officer in HP IPH in the Ministry of works, housing and rehabilitation. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
 - 23 The contractor shall give a list of non- gazetted HP IPH employee related to him. No engineer of Gazetted rank or other Gazetted Officer employed in Engineering /administrative duties in an Engineering Department of the Govt. of HP is allowed to work as a contractor for a period of two years of his retirement from Govt. Service without the previous permission of the Govt. of HP. The contract is liable to be cancelled if either the contractor or any of his employee is found at any time to be such a person who had not obtained the permission of the Govt. of HP as aforesaid before submission of the tender of engagement in the contractor's service.
 - 24 Tender for a work in HP shall remain open for acceptance for a period of 120 days from the date of opening of tenders.
 - 25 Contractor exempted from payment of earnest money/Security deposit in individual cases should attach with the tender an attested copy of the Chief Engineer's letter exempting them from the payment of earnest money and security deposit and should produce the original whenever called upon to do so.
 - 26 The tender for the work shall not be witnessed by a contractor (s) who himself/ themselves has/have tendered or who may tender for the same work. Failure to observe this condition would render tenders of the contractors tendering as well as witnessing the tender liable to summarily rejected.
 - 27 While quoting the rate in the schedule of quantities the word "ONLY" should be written cost following the amount and it should not be written in the next line.
 - 28 In case the original tender of the successful tender is on plain paper it should be drawn up by HP. IPH Contract for signing of the contractor and in the event of letter's refusal to sign his earnest money shall be forfeited.
 - 29 The contractor shall submit a list of the works which are in hand/progress.
 - 30 Over writing in the tender is strictly forbidden and correction if any should be initialed. Tender containing doubtful figure shall be rejected.
 - 31 The tenderer shall sign each page of the tender form.

Contr. Name & Address

Executive Engineer
I PH Division Nalagarh
District Solan (HP)