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20/11/13

No. IPH-B (G) 3-1/2013
Government of Himachal Pradesh
Irrigation & Public Health Department

From

Addl. Chief Secretary (IPH) to the
Government of Himachal Pradesh

To



1. Director,
Information Technology, H.P.
2. The Sr. Technical Director and
SIO, NIC, H.P Secretariat, Shimla-2.
3. The Engineer-in-Chief(IPH),
H.P.US Club, Shimla-1.
4. The Chief Engineer(IPH)
Shimla Zone, US Club Shimla.
5. Director, WSSO,
U.S.Club Shimla-1.
6. The Superintending Engineer(IPH),
Shimla Circle, Shimla-9.
7. The Executive Engineer, Store-Purchase(Nodal Officer),
US Club Shimla-1
8. The Executive Engineer(IPH)
Division-I, Shimla.

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Dated: Shimla- 171002, the 19-11-2013

Subject: -

Minutes of the Meeting held on 06.11.2013 at 4.00 PM under
the Chairmanship of Addl. Chief Secretary(IPH)-
Computerization in IPH Department

Sir,

I am directed to enclose herewith a copy of proceeding of the
meeting held on 06.11.2013 at 4.00 PM in H.P. Secretariat under the Chairmanship
of Addl. Chief Secretary (I&PH) regarding Computerization in IPH Department for
information and taking further necessary action.

It is requested that the same may be uploaded on the official
website of the department immediately.

Yours faithfully,

Handwritten signature of Dr. S.K. Kapta.

(Dr.S.K.Kapta)
Special Secretary (IPH) to the
Government of Himachal Pradesh
0177-2626097.

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MINUTES OF THE MEETING HELD ON 06.11.2013 AT 4 PM IN HP SECRETARIAT UNDER THE CHAIRMANSHIP OF ADDITIONAL CHIEF SECRETARY (IPH) TO THE GOVT. OF H.P. REGARDING e-IPH IN IPH DEPARTMENT.

The meeting regarding computerization in IPH Department was held under the Chairmanship of Addl. Chief Secretary (IPH) to the Govt. of H.P. It was attended by the officials from NIC, IT and IPH departments. **The List of participants is attached as Annexure-A.** The NIC State unit gave presentation on the progress made since last meeting held on 10th October 2013 in various modules of MIS prepared for IPH Department and, the status of their use by various divisions of IPH Department. It was also intimated that one PO is in place and the remaining two shall be in place by 15th November, 2013.

The ACS (IPH) to GoHP was apprised about the progress made in the engagement and training of TSPs and it was intimated that 20 TSPs have joined various divisions and, remaining will be in place by the 15th of November 2013. It will definitely result in increase in number of Divisions following the modules in comparison to the modules being used by them in September and the Nodal Officer; IPH will monitor the implementation in future

The following decisions were taken:

1. Online A/A & E/S to be issued (by SE/CE/E-in-C/ACS) on a standard format to be finalised by E-IN-C, IPH and the same shall be followed strictly wef 1st December, 2013 by the Department at all levels. The Orientation programme if required shall be organized by the IPH Department in co-ordination with the NIC immediately.
2. Department specific dashboard depicting crucial information of IPH Department such as financial allocation, expenditure, monitoring, status of court cases, inventory of material/critical items etc. to be finalized by Engineer-in-Chief by 15th November, 2013. Alerts to be introduced on crossing threshold level in inventory, financial expenditure etc.
3. The use of Android based application of MB entry etc. through mobiles & tablets was deliberated in detail and in view of its limited capacity of memory & size of screen, it was felt that although the module can be more conveniently used on laptops/PCs but keeping in view the efforts made in the past by the NIC and the IPH Department, the Android based application be further developed by the NIC and shall ~~be~~ ^{be} not abandoned and, at later stage can be used on laptops/ PCs. Provision for laptops to be explored by the IPH Department against computerization through