

MINUTES OF ONE DAY ZONAL LEVEL WORKS MIS TRAINING SENSITIZATION WORKSHOP FOR MANDI ZONE CONDUCTED AT CCDU TRAINING CENTRE AT DHANGSIDHAR MANDI (HP) ON 26TH FEBRUARY 2014.

One day Zonal level works MIS training sensitization workshop for Mandi Zone was held on 26/02/2014 at CCDU Training Centre at Dhangsidhar under the Chairmanship of Chief Engineer, IPH Department(MZ) Mandi. It was attended by State Nodal officer for MIS Shri Sushil Kumar Jasta Executive Engineer, staff of NIC Shimla and all the Superintending Engineers, Executive Engineers, Assistant Engineers, Junior Engineers and TSPs working under the control of Mandi Zone.

Er Sishil Kumar Justa Executive Engineer (SP) Head office Shimla welcomed all the participants and guests. He elaborated the purpose and importance of the workshop. Thereafter Er. R.P.Tandon Chief Engineer Mandi Zone requested all the participants to pay utmost attention on the issues as department is going to be shifted to total computerization in near future and has also requested to bring out the difficulties which they are facing in implementing the programme before the NIC team. Thereafter NIC staff were requested to start workshop.

Shri Sanjay Kumar Thakur representative of State NIC Unit started the workshop. Firstly he explained the benefits of online departmental activities and also share information about MANAV SAMPDA. He explained each and every aspects of online working of the department and discussed in detailed on the following modules:

1. PMIS:

- a. Regarding completion of service book in all respect to start online transfer at Head office level as at Government level has already been started
- b. To start preparing online Pension Papers.
- c. To start online entries of ACRs w.e.f 01/04/2014 onwards.
- d. Service books of each employee is required to be verified.
- e. To issue photo identity cards
- f. Online submission of Assets and Property return

2. e-Sameeksha

- a. Online A/A&E/S
- b. Online Technical Sections
- c. to upload inspection notes alongwith photos and to monitor progress reports.

3. e-IPH: under e-IPH following modules were discussed

- a. Online agreements
- b. Online DNIT
- c. Online contractor billings
- d. Online inventory management.

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- e. Online contractor registration
 - f. Online Court case
 - g. Online Account preparation.
 - h. Online measurement entries of the works in the MBs through android applications along with photographs.
4. **Centralized online payment of Energy Charges:** NIC representatives has intimated that as per the department requirement a comprehensive module for centralized online payment of energy charges has been developed which helps the department to reduce surcharges and make timely payment to HPSEBL. The detailed functional procedure was explained by the NIC representatives.

In addition to above a brief information about e-dispatch, e-diary and e-office were also provided to the participant.

During discussion Er. Dharmindra Gill, Executive Engineer IPH Division Sunder Nagar has submitted that staff of the department are facing difficulties to work manual and also online side viz size as there are tremendous work pressure on the field staff of the department and further submitted that due to lack binding the staff of the department are not paying their proper attention to adopt online working of the department and suggested to segregate manual working by issuing cutoff date for each module so that staff could be encouraged for online working. Er. R.P. Tandon Chief Engineer has also pointed out that at present there is no legacy about online working of department and necessary notification of the legislature be required.

After detailed deliberation on above issue it has been decided to bring following points to higher authorities for successful online working of IPH Department:

- 1. To encourage online working dual working of the department may be segregated manual working, by notifying cutoff date for each module for complete online.**
- 2. To provide legacy for online working a Government Notification from legislature be obtained.**
- 3. Adequate computer hardware be provided up to section level.**

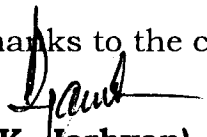
Shri Shusil Justa Executive Engineer(SP) Head Office Shimla has also intimated that department is going to start toll-free telephone number 1800-180-8009 to make online complaints/grievances of the general public.

At the end Er. R.K.Jarhyan Superintending Engineer(D) also request the Superintending Engineer of IPH Circle Kullu and Sunder Nagar and also to the officers of Zonal office to monitor online entries of NRDWP at Circle/ Zonal level and they shall be responsible for reporting to the some to Zonal office and SE (P&I)

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respectively for which Executive Engineer(D) of respective Circle were nominated as Nodal Officers at Circle level for Monitoring online entries of NRDWP.

The workshop ended with vote of thanks to the chair.


(Er. R.K. Jarhyan)

Superintending Engineer(D)

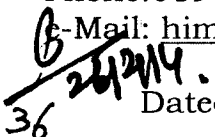
Cum Nodal Officer(MIS)

IPH Department(MZ)

Mandi (HP)-175001


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No-IPH-CE(MZ)-ES-1(MIS)/2014: 14631-36  Dated: 26/02/2014

Copy forwarded to the following for information:

1. The Engineer-in-Chief, Irrigation and Public Health Department Shimla-1 with reference to his office letter No- IPH-SP-III-MIS-Vil-III/137864-88 dated- 06/02/2014 for kind information and further action please.
2. The Senior Technical Director and SIO, NICH.P. Shimla-2 with referfnce to above for information please.
3. The Chief Engineer, IPH Department(MZ) Mandi HP-175001
4. The Superintending Engineer IPH Circle Sinder Nagar/ Kullu for information and further action please.
5. All the Executive Engineers working under the control of this Zone for information and necessary action please.
6. Executive Engineer, CCDU, Dhangsidhar District Mandi HP.
7. Incharge Computer Cell office of Engineer-in-Chief, IPH Department US Club Shimla-1 to upload the minutes in the departmental website.
8. Guard file


(Er. R.K. Jarhyan)

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