No. IPH-B (G) 3-1/2013
Government of Himachal Pradesh
Irrigation & Public Health Department

From

Addl. Chief Secretary (IPH) to the
Government of Himachal Pradesh

To

The Engineer-in-Chief(IPH),
H.P.US Club, Shimla-1.

Dated Shimla-2. 18 July, 2014

Subject: - Computerization of IPH Department-Proceedings of Review Meeting held on 11.07.2014 at 4.30 PM under the Chairmanship of ACS (IPH).

Sir,

I am directed to enclose herewith a copy of proceeding of the meeting held on 11.07.2014 at 4.30 PM in H.P. Secretariat under the Chairmanship of Addl. Chief Secretary (I&PH) regarding Computerization of IPH Department for information and taking further necessary action.

It is requested that the same may be uploaded on the official website of the department immediately.

Yours faithfully,

(Dr.S.K.Kapta)
Special Secretary (IPH) to the
Government of Himachal Pradesh
0177-2626097

Endst.No. As above.   Dated   Shimla-2,   18 July, 2014.

Copy forwarded to following for information and necessary action:-
    1. Director, Information Technology, H.P.
    2. The Sr. Technical Director and SIO, NIC, H.P Secretariat, Shimla-2.
    3. Director, WSSO,U.S.Club Shimla-1.
    4. Chief Engineer(Shimla Zone) U.S.Club Shimla-1.
    5. The Superintending Engineer(IPH),Shimla Circle, Shimla-9.
    6. The Superintending Engineer(IPH),P&I Jal Bhawan, Shimla-9.
    7. The Executive Engineer, Store-Purchase(Nodal Officer),US Club Shimla-1.
    8. The Executive Engineer(IPH) Division-I, Shimla.

Special Secretary (IPH) to the
Government of Himachal Pradesh

MINUTES OF THE MEETING REGARDING COMPUTERISATION OF I&PH DEPARTMENT HELD UNDER THE CHAIRMANSHIP OF SH. VINEET CHAWDHRY ACS (IPH) TO GOHP ON 11.07.2014 AT 4.30PM IN ARMSDALE COMMITTEE ROOM HP SECRETARIAT

List of participants is at <u>Annexure A.</u>

After welcoming the participants, ENC (IPH) requested Nodal Officer Sh. Sushil Justa, EE (S &P) IPH to make presentation on the ATR on the decisions taken in the last meeting held on 13th March 2014. Similarly the presentation was also made by the NIC on the progress made by the department so far in the implementation of e-modules.

Following decisions were taken:

1.   Flow of allocation of budget through Engineer-in-Chief to CE, SE & EE online was discussed. It was informed that Director, Treasuries has been requested to give code for the same. The Finance Department is also required to make changes in the format for flow of funds. ACS (IPH) to GoHP directed to sort out the issue for complete switch over to online system immediately.

2.   The accord of A/A & E/S online was discussed. As per the report generated by NIC only 89 sanctions were issued so far. It was observed that the A/A & E/S is not being accorded online by all Circles. It was decided **to review the progress by the end of the July 2014** and IPH Department will ensure that sanctions are communicated online at every level by the concerned office.

3.   NIC informed that data provided for generation of departmental periodic reports online contain 35 formats in which same data may have to be entered repeatedly. The reports need to be condensed. The Engineer-in-Chief informed that the committee under the Chairmanship of SE (Works) has been constituted to consider and finalize the reports. NIC authorities were also requested to attend the meeting for sorting out the matter. SE (W) was directed to convene meeting on 15.07.2014 and sort out and finalise this issue.

4.   SE, IPH Circle, Shimla-9 suggested that TSPs be posted at Circle level also for monitoring of computerization progress and the same was accepted. Progress made by various

Divisions on MIS module software was found satisfactory by the Chairman. It was also brought to notice that the NIELIT is unable to appoint TSPs for all the offices and was also are not able to give replacement against those who quit. It appears that the main reason is meager emoluments offered to them. Second reason was that the interviews are conducted by NIELIT in Shimla where candidates from far flung areas are unable to attend. It was decided that *a meeting may be held by ACS (IPH) to GoHP with NIELIT Shimla in which CE Shimla Zone, SE Shimla, Nodal Officer IPH along with representative from IT Department* will participate to resolve the issue of engagement and deployment of TSPs.

5.   The module on Energy Charges was discussed. The software has been developed by the Department of Information Technology and module was handed over to IPH Department. The Chairman desired that NIC should take over the module and source code from IT and make changes in the module for bringing the programme to its logical end and make the software functional in a time bound manner.

6.   ACS (IPH) observed that the photos are not being uploaded with the Inspection Notes by the officers of the IPH Department. It was decided to reiterate the instructions issued earlier in this regard.

7.   ACS (IPH) requested NIC to complete the software for online issue of supply orders of material to facilitate the IPH department within one week. NIC informed that separate module for monitoring contractor management has been prepared which needs to be finalized by the ACS.

8.   ACS (IPH) directed to convene a meeting with BSNL, IT & NIC officials for finalization of dedicated lease line facility for which approval has already been conveyed. It was also decided that the reporting mechanism on *pull sms services* be finalized by IPH and modalities be worked out with BSNL and IT Deptt. for sending messages so that no charges are to be borne by sender of SMS.

9.   The matter regarding e-office module was discussed and it was felt that it will be too ambitious to launch the same across the department. ACS (IPH) to GoHP desired that this module be initially started at IPH Sections of HP Secretariat.

10.   In the detail reporting of *Shikayat Nivaran Kendra*, it was observed that there are complaints pending for more than seven days. The department should look into it and ensure that complaints do not remain pending for longer periods. **The department was directed to devise mechanism to report the progress through e-mail automatically.**

Chairman expressed his satisfaction on the achievement of department for overall computerization in IPH department despite odds being faced by the engineers. He also lauded the efforts made by the NIC with the hope that good work done so far will continue. It will be helpful to all the functionaries of department to make working of department more transparent.

The meeting ended with a vote of thanks to and from the CHAIR.

Annexure-A

List of participants:-

Sr.No.	Name	Designation
1.	R.K.Sharma	Engineer-in-Chief(IPH)
2.	K.C.Dhiman	Chief Engineer(South Zone)
3.	A.K.Vaidya	Chief Engineer-cum-Director,WSSO
4.	R.M. Mukul	S.E.(Works)
5.	Naveen Puri	SE(IPH) P&I-1
6.	Suman Vikrant	SE, IPH, Shimla-9
7.	Sushil Justa	E.E.(S.P.)
8.	Anil Mehta	E.E., IPH Division No.1
9.	Som Nath Moodgill	EC(PSMP)SADWAN
10.	Ajay S Chahal	SIO,NIC, HP.
11.	Amit Kumar Aggrawal	Sr. Consultant, DIT
12.	Vijay Kumar	AE(SP)
13	Sanjay Kumar	PSA, NIC, HP
14	Sanjay Thakur	SSA,NIC HP
15.	Aman Sharma	DBA(IPH)
16	Mamta Sharma	Programmer
17.	Rajinder Singh	Network Engineer
18	M.M.Jassal	SO(IPH-B)
19	Rajinder Panta	Supdt.(IPH-B)